



Affiliated Club

Warley Amateur Swimming and Polo (Sandwell)

Affiliated to the A.S.A. West Midlands Region

Founded 1888.



USE OF PHOTOGRAPHIC AND VIDEO IMAGES OF CHILDREN AND YOUNG PERSONS UNDER THE AGE OF 18 YEARS

Policy Statement

Warley WASPS swimming club is committed to providing a safe environment for children/young people under the age of 18 years to partake in swimming. Essential to this commitment, is to ensure that all necessary steps are taken to protect children/young people from the inappropriate use of photographic images.

Warley WASPS have adopted the following good practice guidelines, which are in line with, the ASA policy on videoing children during club sessions.

Publishing images obtained using the Under Water video camera.

- Through the use of the consent form (attached), we will ask for the permission of young swimmers and their carers to take and use the images. The purpose of taking the images will be identified in advance. The use of the under water camera will be specifically to record strokes and techniques with a view to making improvements, and to show the swimmer and the carer(s) where imperfections are identified or where improvements are possible.
- If an image is used and retained as a training aid to other swimmers, the swimmer subject of the images will not be named or identified.
- Personal details of the child subject of the images will NEVER be published.
- The recorded images will be retained only for as long as needed in order to play them back, analyse them and show the images to the swimmer and carer. The basic principle of The Data Protection Act 1998, shall receive compliance at all times. Briefly stated that means that no 'personal data' shall be retained for longer than necessary for the specific stated purpose.
- Images will never be retained for any longer than needed to satisfy the above purpose. Throughout the time that recorded images are retained, they shall be kept securely by the coach and/or camera operator ONLY, both of whom shall have been subject to an enhanced disclosure by the Criminal Records Bureau.
- During the time that images are necessarily retained they shall not be used for ANY PURPOSE WHATSOEVER other than that stated.

CONSENT FORM FOR THE USE OF VIDEO.

Warley WASPS recognises the need to ensure the welfare and safety of all children and young people, in swimming in general and within the activities carried out by this club in particular.

In accordance with our child protection policy, and in line with the Child protection policy of the Amateur Swimming Association (ASA) we will not permit the recording of video images or any other photography without the consent of the parents/carers and the children involved.

Warley WASPS will follow the guidance issued by the Amateur Swimming Association, in it's Child Protection Policy, relating to the use of video images of children and young people. This policy is available to view with club officials including the Club Welfare Officer. The policy is also available to view on the ASA website at www.britishswimming.org.

Warley WASPS will absolutely ensure that any video images are used solely for the purposes they are intended, as above and that the taking of them may be justified for the purpose stated. In the unlikely event that any images obtained are being used or suspected of being used for any inappropriate purpose, you must inform the Club Chairman or Welfare Officer immediately.

I.....(parent/carer) consent to Warley WASPS recording video images specifically for training and improvement purposes as identified above, of.....(insert name of swimmer)

SignedDate.....

I(insert name of swimmer) consent to Warley WASPS recording video images of my involvement in training, for the specific purposes identified above.

Signed.....Date.....